

## **NORTH WEST (OUTER) AREA COMMITTEE**

**MONDAY, 18TH JUNE, 2012**

**PRESENT:** Councillor P Wadsworth in the Chair

Councillors B Anderson, J L Carter,  
B Cleasby, C Fox, P Latty, G Latty  
D Collins and S Lay

### **1 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **2 Exempt Information - Possible Exclusion of the Press and Public**

There were no resolutions to exclude the public.

### **3 Late Items**

There were no late items.

### **4 Declaration of Interests**

There were no declarations of interest made.

### **5 Apologies for Absence**

Apologies for absence were received from Councillors Townsley, Campbell and Downes.

### **6 Open Forum**

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no members of the public present. The Chair expressed his disappointment that there were no members of the public present and considered it was important that better public attendance was achieved.

### **7 Minutes**

The minutes of the North West Outer Area Committee meeting held on 14<sup>th</sup> May 2012 were approved as a correct record.

There were no matters arising from the minutes of the North West Outer Area Committee held on the 26<sup>th</sup> March 2012.

## **8 Consultation on Plain Packaging**

Paul Lambert (Health Improvement Specialist NHS Airedale, Bradford and Leeds) presented information on a public consultation regarding the plain packaging of tobacco products.

Members considered the report in detail. Specifically highlighting the following issues:

- the plain packaging could potentially make it easy for packs of cigarettes to be counterfeited and that a greater focus should be made on illicit tobacco entering the UK;
- that improved warning signs need to be incorporated into new packaging and also that the contents of the cigarettes themselves needs to be clearly stated on the packaging; and
- Members also considered that a fresh approach should also be given educating young people on the dangers of smoking.

Members also considered that the revenue created by cigarette sales for the Treasury would be hard to replace and that ultimately tobacco is a legal product and people had the right to purchase it.

### **RESOLVED –**

- (a) that the content of the submitted report be noted; and
- (b) that the comments made by the Area Committee be included in feedback to the Primary Care Trust.

## **9 Well-Being Fund Budget Report**

The Assistant Chief Executive (Customer Access and Performance) submitted a report outlining the current position statement of the Area Committee's Wellbeing budget, detailing for determination those expressions of interest received for Wellbeing funding and presenting for information those small grant applications which had been received to date.

A lengthy discussion took place between Members on whether or not they wanted to fund a Localism Officer or Community Planner for the Outer North West Area. It was considered that more information surrounding what the role would entail, its cost and how it would be funded needed to be provided before a view could be taken.

## **RESOLVED –**

- (a) that the current position of the Well Being budget, as set out in Section 2 and Section 3 of the submitted report be noted;
- (b) that the following be agreed in respect of those expressions of interest received for Wellbeing funding, as detailed within Section 4 of the submitted report:-

**Name of Project:** Horsforth PCSOs

**Name of Delivery Organisation:** West Yorkshire Police and Horsforth Town Council

**Decision:** £8,100 revenue (Horsforth Ward) **APPROVED**

**Name of Project:** Community Skips Budget

**Name of Delivery Organisation:** West North West Area Support Team

**Decision:** £4,000 revenue (Adel and Wharfedale, Guiseley and Rawdon and Otley and Yeadon Horsforth Wards: £1,000 per ward)

**APPROVED**

**Name of Project:** Small Grants Budget

**Name of Delivery Organisation:** West North West Area Support Team

**Decision:** £12,000 revenue (All wards £3,000) **APPROVED**

**Name of Project:** AVSED IT System

**Name of Delivery Organisation:** Aireborough Voluntary Services to the Elderly with Disabilities (AVSED).

**Decision:** £4,800 revenue (£3,300 Otley & Yeadon, £1,500 Guiseley & Rawdon). Deferred pending further discussions between Guiseley & Rawdon and Otley & Yeadon Members.

**Name of Project:** Additional Staff Resources for Otley Wharfemeadows Park and Yeadon Tarnfield Park

**Name of Delivery Organisation:** Park and Countryside

**Decision:** £2,998 revenue (Otley and Yeadon Ward)

**APPROVED** subject to confirming that Parks & Countryside still require the funding.

**Name of Project:** Otley Town Football Club

**Name of Delivery Organisation:** Otley Town Football Club

**Decision:** £5,000 capital (Otley and Yeadon ward)

**APPROVED**

**Name of Project:** Guiseley Theatre Gas Boiler

**Name of Delivery Organisation:** Guiseley (AOS) Theatre

**Decision:** £5,640 revenue (Guiseley and Rawdon Ward)

**APPROVED**

**Name of Project:** Aireborough Family Fun Afternoons and Summer Playscheme

**Name of Delivery Organisation:** Aireborough Extended Services / Guiseley Children's Centre

**Decision:** £4,356 revenue ( £2,178 Guiseley and Rawdon Ward, £2,178 Otley and Yeadon Ward)**APPROVED**

**Name of Project:** CASAC Burglary Reduction

**Name of Delivery Organisation:** CASAC Leeds

**Decision:** £40,000 revenue requested, £20,000 approved ( £5,000 per Wards) **APPROVED – the remainder of the requested funding to be approved at a later date following review of progress.**

- (c) that a more detailed paper be prepared for the next meeting of the Area Committee detailing the benefits of having a Localism Officer, the costs of employing such an officer and what the post would entail.

## **10 Delegation of Environmental Services - Service Level Agreement 2012/13**

The Locality Manager WNW Leeds (Jason Singh) presented a report of the Director of Environment and Neighbourhoods. The report presented to the Area Committee, for approval, a final version of the Service Level Agreement (SLA) through which the work of the Environmental Locality Team will be steered over the next year.

Members considered the report. Concerns were raised regarding the budget and whether all services can be delivered due to financial constraints.

Members congratulated Jason Singh and his staff on the delivery of the Environmental Service which has seen some improvements during the past year and also staff in the West North West Locality Team for their continued support in this matter.

### **RESOLVED –**

- (a) that the contents of the report be noted; and
- (b) that the Service Level Agreement attached at Appendix A to the report be noted.

## **11 Area Committee Community Engagement Plan**

The Committee considered the report of the Assistant Chief Executive (Customer Access and Performance). The report described a community engagement plan for the North West Outer Area Committee and sets out how the Area Committee will fulfil its delegated responsibility for engagement.

Members considered the plan to improve the functioning of community forums and considered the proposed engagement activity in support of the Business Plan.

## **RESOLVED -**

- (a) that the contents of the report be noted; and
- (b) to receive a further report in the Autumn to review progress made in relation to community engagement.

## **12 Area Update Report**

The Assistant Chief Executive (Customer Access and Performance) submitted a report which brought together a range of information regarding Area Committee business. As such, the report provided details of the key messages from Area Committee Sub Groups and Area Forums, whilst also receiving an update in respect of projects and service provision, including the Area Committee's Business Plan.

## **RESOLVED –**

- (a) that the contents of the report be noted;
- (b) that the four year Business Plan attached at Appendix 1 be approved and that it be agreed to refresh it on an annual basis;
- (c) that the Area Support Team continue to monitor and develop the Business Plan; and
- (d) that Appendix 3 to the report entitled Fuel Poverty Area Committee Champions Role and that Councillor Anderson be appointed as Fuel Poverty Champion for the Area Committee.

## **13 Area Committee Sub Groups**

The Area Committee considered a report of the Assistant Chief Executive (Customer Access and Performance). The report sought Members views on the relevance and frequency of sub groups in the outer north west. The report also set out the roles of the North West Outer Area Committee sub groups and sought nominations for elected member representatives from each ward to each sub group. The position of Chair was also sought for each group.

Members considered that each ward Member should only chair one sub group.

During consideration of this item issues surrounding Leeds Bradford International Airport were discussed. Members requested that a representative of the airport should be invited to attend a future meeting of the Area Committee.

## **RESOLVED –**

- (a) that Environmental Sub Group should meet six times per annum, Health and Well Being Sub Group to meet three times per annum with the remainder of sub groups to meet four times per annum;
- (b) that the following Members be elected as representatives to the sub groups featured in the table below;
- (c) that the following Members be elected as Chairs to the sub groups featured in the table below;
- (d) that the Chairs of the sub groups meet together 2 or 3 times per year as a Policy Group.

### Community Safety Sub Group

Councillor Fox – Adel and Wharfedale – Chair;  
Councillor Collins – Horsforth;  
Councillor Wadsworth – Guiseley and Rawdon;  
Councillor Lay – Otley and Yeadon.

### Environment Sub Group

Councillor Anderson - Adel and Wharfedale – Chair;  
Councillor Wadsworth – Guiseley and Rawdon;  
Councillor Cleasby – Horsforth;  
Councillor Campbell – Otley and Yeadon

### Children and Young People's Sub Group

Councillor P Latty – Guiseley and Rawdon - Chair;  
Councillor Fox – Adel and Wharfedale;  
Councillor Collins – Horsforth;  
Councillor Downes Otley and Yeadon;

### Health and Well – Being Sub Group

Councillor G Latty – Guiseley and Rawdon – Chair  
Councillor Anderson - Adel and Wharfedale;  
Councillor Cleasby – Horsforth;  
Councillor Lay – Otley and Yeadon

### Transport Sub Group

Councillor Cleasby – Horsforth – Chair;  
Councillor Anderson - Adel and Wharfedale;  
Councillor Wadsworth – Guiseley and Rawdon;  
Councillor Downes Otley and Yeadon.

(e) That a deputy Area Committee Chair be considered at the next meeting of the Area Committee in order that all wards are represented on the Policy group.

(f) That a representative of the LBIA be invited to a future meeting of the Area Committee.

#### **14 Local Authority Appointments to Outside Bodies**

The Chief Officer (Democratic and Central Services) submitted a report outlining the Area Committee's role in relation to the appointment of representatives to those outside bodies falling within the Community and Local Engagement category, which had been delegated to the Area Committee to determine.

#### **RESOLVED –**

- (a) That the contents of the submitted report and appendices be noted; and
- (b) That in respect of the Committee's Outside Body schedule, the following appointments be made for the 2012/13 municipal year:-

Aireborough Voluntary Services to the Elderly with Disabilities	Councillor Downes
Bramhope Youth Development Trust	Councillor Fox
Horsforth Live at Home Scheme	Councillor Cleasby
ALMO Outer North West Area Panel	Councillor G Latty Councillor Fox

#### **15 Date and Time of Next meeting**

2pm, Monday 24<sup>th</sup> September 2012.

The meeting ended at 4:15pm